

## **Direct Deposit Form**

## 3 simple steps

- 1. Fill out the form with your personal information
- 2. Fill out your banking information or attach a void cheque.
- 3. Submit this form to your employer's payroll department.

<b>Emp</b>	loyee (	details	S
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First name:	1	Last name:	<u></u>
Bank Account I	nformation		
l've provided r	ny banking information (	OR I've attached a void cheque	
JOE SAMPLE 123 MAIN STREET WEST TOWN, PROVINCE A2B 3		001  DATE 2 0 Y Y - M M - D D  Y Y Y Y M M D D	
ORDER OF	MAIN BRANCH 123 ANY STREET TOWN, PROVINCE A1B 2C3	100 DOLLARS A Security features includes.	
cheque #	345.BO9: 12345678 account		
	Institution # 809	Account#	
	isprayed on <b>your</b> eneque).		
	, , ,	e directly deposited into the account ind	icated above.
Signature:		Date:	