

Stuff happens. Be prepared.

HOUSEHOLD INVENTORY.

Flood. Fire. Theft. Face any of these stressful events and you may find it hard to remember what you own. That's why we've created this booklet. It's a place to record your complete household inventory—everything from jewelry and electronics, to appliances and clothing.

Does it take time to complete? Of course. But it could save you hundreds of dollars in the event of a claim.

When you're finished, be sure to store this booklet in a safety deposit box or other secure location away from your home. It's also a good idea to supplement your inventory with photos or video of every room. To ensure your inventory is up to date, review it at least once a year.

While completing your inventory, you may discover that your personal property totals much more than you thought. We recommend full protection. Your Envision Insurance representative will be pleased to review your coverage with you.

Checklist in case of a loss:

- Make sure you and your family are safe!
- Notify Fire Department or Police if applicable.
- Contact your insurance office or our centralized claims department at 1-800-737-4747 or islandsavings.ca/contact
- Record the following information:

Police File No. (if applicable) _____

Police Constable's Name (if applicable) _____

Police Department _____

Household Inventory

Name _____

Address _____

City _____ Province _____ Postal Code _____

Date of Inventory _____

Revised _____

Revised _____

Insurance Rep _____

Telephone _____

KITCHEN

| Item | Description | Original Cost | Replacement Cost |
|--|-------------|---------------|------------------|
| Stove/Oven | | | |
| Refrigerator | | | |
| Microwave | | | |
| Dishwasher | | | |
| Table | | | |
| Chairs/Stools | | | |
| Pots & Pans | | | |
| Small Appliances (Toaster, Blender, Mixer, etc.) | | | |
| Coffee maker | | | |
| Dishes | | | |
| Glassware | | | |
| Cutlery/Utensils | | | |
| Food Supplies | | | |
| Miscellaneous Furnishings | | | |
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| | TOTAL | | |

LIVING ROOM / FAMILY ROOM

| Item | Description | Original Cost | Replacement Cost |
|--------------------------|-------------|---------------|------------------|
| Carpet/Rugs | | | |
| Curtains/Blinds/Draperes | | | |
| Chairs | | | |
| Sofa/Loveseat | | | |
| Tables | | | |
| Lamps | | | |
| Desk | | | |
| Musical Instruments | | | |
| CD/DVD/Blue Ray Player | | | |
| Television | | | |
| Electronics | | | |
| Bookcase/Books | | | |
| Art | | | |
| Clock | | | |
| Mirrors | | | |
| Collectibles | | | |
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| | TOTAL | | |

HOME OFFICE/DEN

| Item | Description | Original Cost | Replacement Cost |
|-----------------|-------------|---------------|------------------|
| Carpets/Rugs | | | |
| Desk | | | |
| Chairs | | | |
| Computer | | | |
| Printer | | | |
| Scanner | | | |
| Fax Machine | | | |
| Telephone | | | |
| Cabinets | | | |
| Art | | | |
| Lamps | | | |
| Bookcases/Books | | | |
| Couch | | | |
| Tables | | | |
| Mirrors | | | |
| Electronics | | | |
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| | TOTAL | | |

HALLS

| Item | Description | Original Cost | Replacement Cost |
|--------------|-------------|---------------|------------------|
| Carpets/Rugs | | | |
| Furniture | | | |
| Art | | | |
| Mirrors | | | |
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| | TOTAL | | |

LAUNDRY ROOM/ATTIC/BASEMENT

| Item | Description | Original Cost | Replacement Cost |
|------------------------|-------------|---------------|------------------|
| Washer | | | |
| Dryer | | | |
| Luggage | | | |
| Dehumidifier | | | |
| Holiday Decorations | | | |
| Furnace/Hot Water Tank | | | |
| Central Air Cond. | | | |
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| | TOTAL | | |

GARAGE/SHED

| Item | Description | Original Cost | Replacement Cost |
|------------------------------|-------------|---------------|------------------|
| Sports Equipment | | | |
| Toys/Games | | | |
| Boats | | | |
| Trailers | | | |
| Lawnmower/ Snowblower | | | |
| Sprinklers/Hoses | | | |
| Garden Tools/ Supplies | | | |
| Ladder/ Step Stools | | | |
| Workbench | | | |
| Carpentry Tools/ Supplies | | | |
| Pet Supplies | | | |
| Camping Equipment | | | |
| Bicycles | | | |
| Freezer | | | |
| Automobile Accessories | | | |
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| | TOTAL | | |

PERSONAL EFFECTS (MEN)

| Item | Description | Original Cost | Replacement Cost |
|-----------------|-------------|---------------|------------------|
| Jackets | | | |
| Suits | | | |
| Sportswear | | | |
| Tops | | | |
| Bottoms | | | |
| Ties | | | |
| Gloves | | | |
| Hats | | | |
| Rainwear | | | |
| Shoes/Boots | | | |
| Swimwear | | | |
| Glasses/Eyewear | | | |
| Jewelry | | | |
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| | TOTAL | | |

PERSONAL EFFECTS (WOMEN)

| Item | Description | Original Cost | Replacement Cost |
|-----------------|-------------|---------------|------------------|
| Jackets | | | |
| Suits | | | |
| Sportswear | | | |
| Tops | | | |
| Bottoms | | | |
| Dresses | | | |
| Handbags | | | |
| Hats | | | |
| Rainwear | | | |
| Shoes/Boots | | | |
| Swimwear | | | |
| Glasses/Eyewear | | | |
| Jewelry | | | |
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| | TOTAL | | |

